

Soundwell Swimming Club Committee meeting minutes

Location: Kingswood leisure Centre. **Date:** 13 March 2018

Present: Rhona, Tracey, Andrea, Rachel

Apologies: Sadie, Louise, Donna, Jackie, Stuart, Tree

Agenda items: Due to a lack of club secretary the minutes from these meetings are minimal

Actions from this meeting

	Action	Owner	Date	Status
13.1	Camp meetings to be held with swimmers to discuss fundraising ideas.	AB	13/02/18	New
13.2	Soundwell hosting Mini Series on 21/04. Ab to select teams early to allow swimmers time to decide if they are available.	JW & AB	13/02/18	New
13.3	Rhona to publicise the club roles of Treasurer and Welfare	RP	13/02/18	New
13.4	Jon to maintain dialogue with Dean to develop trial session on two sites	JW	13/02/18	New
13.6	Potential candidates for Level 1 Coaching	JW	13/02/18	New
13.8	A number of swimmers have not paid ASA fees – a list to be provided for Jon to chase ASA fees to be reduce to £15 for new swimmers form Sept-Dec	JW	13/02/18	New
13.10	Foreign Camp risk assessment will be required. MB to find overseas template from school and also to check with Sports abroad and CoB	RP & MB	13/02/18	New
13.13	County dinner flyer to be circulated	RP	13/12/18	New
13/14	Contact Land training coach to discuss missing sessions	RP	13/12/18	New

Key Discussion Points

Ref	Key Discussions
1.	Jon went through his HC report and then left for the Gym
2.	Rhona informed those present that we had had offers from Tracey Theobald for the treasurer role and Dona Hussey for the Welfare role.
3.	£500 offer from AXA PPP healthcare to run an interclub championship, those present were unsure how many level 4 meets an individual club could run and help with in any month and Tracey was unsure so was going to investigate. All agreed we would call it the Geoff O'Donnell memorial gala and there would be a trophy awarded in his name for the best swimmer (although not how that would be determined)
4.	Soundwell Link sessions to start on Sundays with Soudnwell/Southwold and Severnside - 3 coaches to rotate but no increase to swimmers. 10-11am talks for top squad, 11am- 1pm - top squad training (regional + form the 3 clubs across all ages) 3.30 - 5pm - A squad who did not swim earlier (open to other clubs) 5-7pm - those swimmers that did not swim in the morning session from perf (open to other clubs)
5.	Spain Camp - Flights due out in April - need more fund in so a tweet to be sent and Claire to chase. Not all swimmers have paid he remaining fees for the camp. Fundraising - Ashley to call meeting following with C/B/A squad
6.	10 swimmers still paying into old main account so still not closed - Andrea to chase. ASAS money 'almost' all collected (since agreed to refund Conor Laughey as it was agreed that the

Title

	club would cover this). T Clements also wanted to renew ASA as she would be picking up officials duties. Query Glos ASA money as not been received this year.
7.	Volunteers - Tracey and Steve been doing a great job a chivvyng new volunteers. Now need to look for a Module 1 team Manager course and book the Module 2. Tracey starting J1 course at Hengrove
9.	Mini Series - Ashley to ideally select team early as it clashes with an open meet and as host we need to give them parents time so we have nough volunteers.
8.	Swim Mark - health check we need Risk assessments and the Personnel record including safeguarding and time to listen and Teachers qualifications

Date and location of next meeting: 10th April 2018 @ 18:30 – Soft Play area KLC.