



Soundwell Swimming Club Annual General Meeting Minutes

25th September 2017 – 19:30 – Clifford Suite - Kingswood Leisure Centre.

Agenda

1. Chair's report
2. Treasurer's report
3. Coach's report
4. Constitution agreement
5. Election of Officers / Committee / non-committee roles
6. Date of next Committee meeting

	Key Discussions
1.	<p>Rhona welcomed everyone to the meeting, however, it was noted that the support at this year's AGM was disappointingly low.</p> <p><u>Chair's Report</u></p> <p>There were 2 camps last year, Cardiff and Spain, which were quite expensive and so it was agreed that this year both camps would stay in the UK. Rhona advised that we would need help with organising the camp's next year as previously it has been one person / couple organising both camps. Which has not been fair.</p> <p>Rhona thanked Darren for organising the last 2 years club Open Meets which have brought the club a lot of revenue, eg £10400.00 last year. Jon is keen to run a level 2 open meet in March next year and it was explained that other clubs run 3 / 4 meets a year. However,</p>

	<p>before we can consider this we need a lot of volunteer support from swimmers parents / guardians.</p> <p>There have been ongoing discussions regarding the format of the club and a meeting is scheduled with the Circadian Trust. We need to be looking at restructuring the club as we are going to have to look at reducing our Learn To Swim (LTS). The LTS brings in a lot of revenue to the club.</p> <p>Jon has been looking at pathways with other South Gloucestershire clubs which will include shared training.</p> <p>Rhona thanked Rachel and Sadie for their work on the Swim 21 application which has been approved so a great job, well done.</p> <p>Jon is applying for the Level 3 coaching course which is due to start in January 2018. This will involve Jon being away for some sessions, and also him being assessed at the club for some sessions. This demonstrates the clubs continued commitment to supporting coaches and teachers with increasing their skills which will also ensure the best coaching / teaching for our swimmers.</p> <p>We also appointed a new Land Training Coach – Kieran Broomsgrove – who is settling in nicely.</p>
2.	<p><u>Treasurer’s Report – Please see attached for the full report.</u></p> <p>It was re-iterated that we are becoming more reliant on the Open Meets. Of course, if we could run more that would assist us greatly, but we do need the volunteers. We have done well with the bag packing and made £514 which is going towards the camps.</p> <p>We were visited by some previous club coaches who re-discovered a bank account for the club which has £1479.00 in it. They expressed that they wished for the money to be put towards the younger swimmers so some has gone on equipment for the LTS and the rest has gone towards the activity for Cardiff camp.</p> <p>We are still providing some funding towards the camps, we have put aside £3000.00 for the camps this year.</p> <p>The accounts are still being independently reviewed, free of charge, and once done they will be published on the website.</p> <p>It can be difficult to tell the full costs of pool higher, certainly on a monthly basis, as some pools hold on to the cheques and then cash them all at once. However, Andrea was able to confirm that last year we spent £87000.00 on pool hire alone.</p> <p>The last squad fee increase was in 2015. Bath and Winterbourne pools have kept their costs the same, however KLC has increased their costs by 1.5% annually.</p> <p>Last year we spent £1329.00 more than we received in income. This happens each year. We need to consider how we can improve our expenditure as this won’t be sustainable.</p>

	<p>Another Open Mett would be great, but we also need to consider that we will be losing LTS.</p> <p>Andrea said that she has been treasurer for the last year and 10 months and she has really enjoyed it. She didn't appreciate how much the club is run by volunteers undertake until she herself volunteered. The role has been very busy for just one person and it was felt that it would be easier if the role was split in to three. She strongly believes that we could do so much more with more people.</p>
3.	<p><u>Head Coach's Report – Please see attached for the full report.</u></p> <p>Last season was the most successful season with Jon as Head Coach. He sincerely thanked the coaching team, teaching team and all the volunteers.</p> <p>Please avoid booking holidays prior to Nationals because the swimmers who were on holiday prior to the National's performance was adversely affected by the missed training sessions.</p> <p>We finished 7th in the Arena League final, after going in 8th. At the moment we have a massive drop off with the ages so this year it's going to be tricky to compete against other teams.</p> <p>Jon wants to get more swimmers to Nationals this year. It will help if swimmers have at least an 80% attendance rate. He is currently instilling the piggy bank analogy to all swimmers, including the younger squads – essentially, they need to invest in themselves, they put in to training what they want to get out in the race.</p> <p>Jon is concerned about the volunteer aspect of the club and strongly believes that we need to create a more family atmosphere. He appeals to all parents / guardians of swimmers who have been here for some time to talk to new parents / guardians to try and create a more inclusive and helpful atmosphere.</p>
4.	<p>The Constitution has been added to the website for review and approval at this meeting and Rhona asked whether everyone present was happy. The following suggested amendments were made and agreed upon;</p> <p>At the beginning the words "where appropriate" will be changed to "an expectation to compete"</p> <p>The C.O.B link will be amended to the club shall provide an "optional" pathway.</p> <p>The constitution will now be submitted to Swim 21.</p>
5.	<p>The following roles were agreed. Please note that some roles remain vacant and we really do need them to be filled.</p> <p>Rhona will remain as Chairperson</p> <p>Tracey Ellis was appointed as Vice Chair</p> <p>Theresa O'Donnell will remain as Secretary</p>

	<p>Louise Disney and Andrea will discuss the Treasurer Role Breakdown, however, Andrea has essentially stepped down as the main treasurer and the Officer element of the treasurer role remains vacant.</p> <p>Christina Turner is the Workforce Co-ordinator</p> <p>Fundraiser role remains vacant – Jackie suggested that it would be easier if two people took on this role.</p> <p>Gala Secretary is still vacant</p> <p>Camp Organiser role – vacant</p> <p>Trophy Steward - Vacant</p> <p>Welfare Officers – Louise Foster & Stuart Mason</p> <p>Membership Secretary - Alison Williams</p> <p>Officials Co-Ordinator – Simon Foster</p> <p>Competition / Open Meet secretary – Jenny Bridges</p> <p>Club Desk – Jackie Weatherall-King</p> <p>Pool Bookings – Jenna Britton-Cooper</p> <p>Swim 21 – Sadie Johnson & Rachel Rogers</p> <p>Given the roles that remain vacant it was agreed that a recruitment drive is necessary! Sign up sheets for help with the Open Meet in December are now on the notice board at KLC.</p>
6.	The date of the next meeting is Tuesday October 17 2017 @ 7 pm at KLC